



UNION OF ROAD TRANSPORT ASSOCIATIONS IN THE BLACK SEA ECONOMIC COOPERATION REGION  
(BSEC-URTA)

DOC/GA04/BUDG/03

Istanbul, 7 October 2003

## FOURTH MEETING OF THE BSEC-URTA GENERAL ASSEMBLY

Baku – AZERBAIJAN  
Thursday, 30 October 2003, at 10:00 hrs

### BSEC-URTA BUDGET FOR 2004

(Information Paper Prepared by the BSEC-URTA International Secretariat)

At the founding meeting of BSEC-URTA in Antalya (Turkey) on 24 October 2001, Founding Member Associations had agreed that activities of the Union would be funded indeed by the International Transporters' Association of Turkey (UND) until 31 December 2003. However, it was also decided that the Member Associations except UND would make a symbolic contribution of USD 100 as per Member Association for activities of the BSEC-URTA during first two years after its foundation.

At its Third Meeting in Istanbul on 6 June 2003, BSEC-URTA General Assembly considered and approved the Report of BSEC-URTA Draft Budgeting Committee, where a new Contribution Table was formulated to apply by 1 January 2004 (see Annex I for text of the Report). The Report also set certain fundamental principles about calculating and payment of contribution fees by the Member Associations.

After the General Assembly meeting in Istanbul, BSEC-URTA President made an official request from IRU for its contributing EUR 35,000 to the BSEC-URTA Budget in order to help financing its activities. IRU Secretary General informed BSEC-URTA President that he would be in a position to officially confirm if the competent IRU organs have agreed to contribute EUR 35,000 to the BSEC-URTA budget, only after the next IRU General Assembly meeting on 7 November 2003.

In accordance with Article 11 of the BSEC-URTA Statutes and in compliance with conclusions of the Report of Draft Budgeting Group adopted by the BSEC-URTA General Assembly at its Third Meeting in Istanbul on 6 June 2003, BSEC-URTA International Secretariat prepared a Working Programme and a Draft Budget for 2004 for the approval of Fourth Meeting of the BSEC-URTA General Assembly.

Pending approval of the competent IRU organs, a Contribution Table has been prepared by BSEC-URTA International Secretariat for consideration and approval of Fourth Meeting of the BSEC-URTA General Assembly, as follows:-

TYPE	GROUP	ASSOCIATION'S NAME	SHARE	FEE
VARIABLE	I	UND	24,00 %	24,000 EURO
	II	AEBTRI	6,00 %	6,000 EURO
		AIRCU	6,00 %	6,000 EURO
		ANALTIR	6,00 %	6,000 EURO
		ARTRI	6,00 %	6,000 EURO
		ASMAP	6,00 %	6,000 EURO
		OFAE	6,00 %	6,000 EURO
FIXED	III	AITA	2,00 %	2,000 EURO
		ABADA	1,20 %	1,200 EURO
		GIRCA	1,20 %	1,200 EURO
		AIRCA	0,60 %	600 EURO
IRU CONTRIBUTION TO BUDGET (if approved by IRU competent organs)			35,00 %	35,000 EURO
<b>TOTAL</b>			<b>100,00 %</b>	<b>100,000 EURO</b>



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Within the framework of new period, which will begin on 1 January 2004 and subject to approval of BSEC-URTA Budget for 2004 and the Contribution Table thereof, details of BSEC-URTA International Secretariat bank accounts are as follows:-

**FOR TRANSFER OF USD 100 AS PER EACH MEMBER ASSOCIATION (except UND):**

Name of the Bank:	T. GARANTİ BANKASI A.S.
Account Owner:	BSEC-URTA
Currency:	US Dollars
Account No.:	186-9096735
Swift Code:	TGBATRIS
Transfer Deadline:	31 December 2003

**FOR TRANSFER OF CONTRIBUTION FEES FOR 2004:**

Name of the Bank:	T. GARANTİ BANKASI A.S.
Account Owner:	BSEC-URTA
Currency:	EURO
Account No.:	186-9096734
Swift Code:	TGBATRIS
Transfer Deadline:	31 January 2004

According to decision of BSEC-URTA General Assembly upon proposal of the BSEC-URTA Draft Budgeting Committee, any contribution fees at arrears after 31 January 2004 will be subjected to a 2 % interest charge per month.

On the other hand, again, upon recommendation of the Draft Budgeting Committee, Third Meeting of the BSEC-URTA General Assembly agreed to charge the Committee to audit execution of BSEC-URTA budget of the previous year and the receipt of Contribution Fees of the current year on a regular basis but before the spring sessions of the General Assembly and to report its work to the approval of the latter, accordingly.

According to decision of Third Meeting of BSEC-URTA General Assembly, which was held in Tirana on 29 November 2002, the Draft Budgeting Committee is composed of representatives from the Member Associations ABADA, AITA, ARTRI, ASMAP and UND unless a new composition will be established by the BSEC-URTA General Assembly at its Fourth Meeting in Baku on 30 October 2003.

In conclusion, the Draft BSEC-URTA Budget for 2004 is prepared and submitted to consideration and approval of BSEC-URTA General Assembly as follows:-



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**FOURTH MEETING OF THE BSEC-URTA GENERAL ASSEMBLY**

Baku – AZERBAIJAN  
Thursday, 30 October 2003, at 10:00 hrs

**BSEC-URTA BUDGET FOR 2004**

*(Draft)*

EURO

**I. Organization of Meetings**

1. Accommodation, Travel Expenses and Allowances	8,500.00
2. Simultaneous Interpretation Expenses	2,750.00
3. Translation of Documents into Other Languages	2,700.00
4. Organization of Meetings and Technical Expenses	850.00
5. Contingency	850.00

TOTAL 15,650.00

**II. Expenses of the BSEC-URTA International Secretariat**

1. Salaries, Taxes, Social Security and Other Legal Premiums and Duties	63,600.00
2. Fringe Benefits	1,000.00
3. Office Equipment Maintenance/Reparation Expenses	850.00
4. Stationery	1,150.00
5. Post, Telephone, Facsimile and Internet Expenses	2,500.00
6. Library and Subscriptions	400.00
7. BSEC-URTA Publications (self-financing)	0.00
8. Incoming Official Delegations and Protocol Expenses	1,400.00
9. Secretary General Representation Fund	850.00
10. Official Car and Taxi Expenses (fuel, parking, maintenance, insurance, rent)	1,000.00
11. Contingency	850.00

TOTAL 73,600.00



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EURO

**III. Expenses for the BSEC-URTA Premises**

1. Rent <sup>1</sup>	6,100.00
2. Insurance, Maintenance, Painting and Reparation Expenses	2,100.00
3. Electricity, Water, Natural Gas, Heating Expenses and Monthly Payments for the Building	1,700.00
4. Contingency	850.00
<b>TOTAL</b>	<b>10,750.00</b>

**III. Investments**

1. Vehicles	0,000.00
2. Office Equipment (including software)	0,000.00
3. Furniture and Other Equipments	0,000.00
4. Contingency	0,000.00
<b>TOTAL</b>	<b>0,000.00</b>

**GRAND TOTAL** **100,000.00**

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<sup>1</sup> 60 % of rent of the BSEC-URTA Premises will be paid by UND Gürbulak A.Ş., which shares the premises with BSEC-URTA.